

PROGRAMS

Social and Behavioral Sciences General Education Courses in School of Business Programs (pgs. 4-13)

In the Accounting AAS Degree (pg. 4), the Healthcare Management BS Degree (pg. 9), the Human Resources and Organization Leadership AAS Degree (pg. 11), and the Marketing AAS Degree (pg. 13), delete the Lower Division Social Sciences section in its entirety and replace with the following:

Social and Behavioral Sciences (Select 2 of the following courses)**	8
G123 Principles of Economics	
G142 Introduction to Sociology	
G203 Macroeconomics	
G204 Microeconomics	

**It is recommended students complete their Social and Behavioral Sciences requirements by combining either Principles of Economics and Introduction to Sociology, or Macroeconomics and Microeconomics.

(Note that the Business Management program curriculum is changed, and a new program page is included in this addendum.)

Business Management AAS and BS Degree (pg.7-8)

Delete these program pages in their entirety and replace with the Business Management AAS and BS Degree program page found on page 3 of this addendum.

Multimedia Technologies: Digital Design and Animation Diploma (pg. 14)

Delete the Career Opportunities in their entirety and replace with the following:

- Graphic Designer
- Print and Digital Designer
- 3D Artist

Medical Assisting Diploma and AAS Degree (pg. 21)

In the Medical Assisting Diploma program, delete the MAERB and ABHES accreditation statements in their entirety and replace them with the following:

The Medical Assisting Diploma program at the Green Bay, Lake Elmo/Woodbury, and Moorhead campuses is accredited by the Commission on Accreditation of Allied Health Education Programs (caahep.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB).

The Medical Assisting Diploma and AAS Degree programs at the Aurora/Naperville, Mokena/Tinley Park, Rockford, and Romeoville/Joliet campuses in Illinois; the Fort Myers, Ocala and New Port Richey/West Pasco campuses in Florida; the Appleton and Wausau campuses in Wisconsin; and the Blaine, Bloomington, Brooklyn Park/Maple Grove, Eagan, Mankato, and St. Cloud campuses in Minnesota are

accredited by the Accrediting Bureau of Health Education Schools (ABHES).

In the Medical Assisting Associate's Degree program, delete the MAERB accreditation statement in its entirety. Also delete the ABHES accreditation statement and replace it with the following:

The Medical Assisting Diploma and AAS Degree programs at the Aurora/Naperville, Mokena/Tinley Park, Rockford, and Romeoville/Joliet campuses in Illinois; the Fort Myers, Ocala and New Port Richey/West Pasco campuses in Florida; the Appleton and Wausau campuses in Wisconsin; and the Blaine, Bloomington, Brooklyn Park/Maple Grove, Eagan, Mankato, and St. Cloud campuses in Minnesota are accredited by the Accrediting Bureau of Health Education Schools (ABHES).

Criminal Justice AAS and BS Degree (pg. 23-24)

Delete these program pages in their entirety and replace with the Criminal Justice AAS and BS Degree program page found on page 4 of this addendum.

Professional Nursing AAS Degree

See page 5 of this addendum for program details.

Information Systems Management: Database Administration Diploma and AAS Degree (pg. 35)

New students may not currently enroll in either the Information Systems Management: Database Administration Diploma or AAS Degree program.

General Education Course Selections (pg. 37)

In the Lower Division Social and Behavioral Sciences category, add the following course:

G123 Principles of Economics	4
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General Education Course Selections (pg. 37)

Insert the following General Education course selections for the Professional Nursing AAS Degree program:

English Composition		
G124	English Composition*	4
G126A	English Composition II*	4
Communication		
G227	Oral Communication*	4
Humanities and Fine Arts		
G125	Humanities*	4
G145	Film Appreciation	4
G147	Art Appreciation	4
G230	Introduction to Literature	4
G238	Conversational Spanish	4
G333	American Religious History	4
G224	Introduction to Critical Thinking	4
Mathematics		
G246	Advanced Algebra*	5
Natural Sciences		
GN200	Introduction to Microbiology*	5
MA241	Human Anatomy & Physiology I*	5
MA242	Human Anatomy & Physiology II*	5
Social and Behavioral Sciences		
G142	Introduction to Sociology*	4
G148	General Psychology*	4
G217	Human Growth and Development*	4
*Required courses		

SCHOOL OF BUSINESS

**BUSINESS MANAGEMENT AAS DEGREE • BS DEGREE
ASSOCIATE'S DEGREE**

Career Opportunities:

- *Customer Service Representative*
- *Administrative Assistant*
- *Call Center Representative*
- *Sales Representative*

OBJECTIVE:

Graduates of this degree program know major concepts in accounting, business, business ethics, business law, and finance. They can demonstrate management skills including planning and decision making, organizing, controlling, and leading employees. They can interpret basic financial data and perform basic accounting skills. They can use computer applications for the business environment. Graduates value written and interpersonal communication, critical thinking and problem solving, information and financial literacy, and diversity awareness skills and their significance in academic and workplace situations.

IN ADDITION TO ALL DIPLOMA COURSES

GENERAL EDUCATION COURSES

Humanities and Fine Arts (Select 2 courses) 8

Natural Sciences (Required courses) 6

G156 Human Biology

G156L Human Biology Lab

Social and Behavioral Sciences (Select 2 courses) 8**

G123 Principles of Economics

G142 Introduction to Sociology

G203 Macroeconomics

G204 Microeconomics

MAJOR AND CORE COURSES

LOWER DIVISION

A177 Payroll Accounting 4

B119 Customer Service 4

D279 Computer Focused Principles 3

Total Associate's Degree Credits

General Education Credits 34-35

Major and Core Credits 58

TOTAL AAS DEGREE CREDITS 92-93*

SEE PAGE 37 FOR GENERAL EDUCATION COURSE SELECTIONS.

In addition to the courses listed, at designated points in their programs of study, students are required to complete with a passing grade a seminar course. Students must complete the Junior Seminar during the quarter in which they finish the Associate's degree requirements to graduate from an Associate's degree program.

** Credit totals do not include Foundation Courses. Students must either demonstrate mastery of the subject matter in Foundation Courses through a Rasmussen College entrance placement exam or by successful completion of Foundation Courses.*

***It is recommended students complete their Social and Behavioral Sciences requirements by combining either Principles of Economics and Introduction to Sociology, or Macroeconomics and Microeconomics.*

BACHELOR'S DEGREE

Career Opportunities:

- *Executive Administrative Assistant*
- *Account Manager*
- *Sales Manager*
- *General and Operations Manager*
- *Assistant Manager*

OBJECTIVE:

Graduates of this program know concepts in management, organizational leadership, and business ethics. They understand finance and accounting, and advanced management theories and techniques that can be incorporated in a variety of fields. They can apply, analyze, synthesize, and evaluate facts and theories; locate, evaluate, and integrate appropriate primary and secondary sources; infuse their ideas with the ideas of others to create new knowledge; recognize and address complex ethical situations; communicate effectively in a variety of scenarios; and operate efficiently within a continually changing environment. Graduates value communication, critical thinking and problem solving, scientific and information literacy, financial literacy, diversity awareness, and knowledge creation skills and the need to incorporate them in meaningful ways.

IN ADDITION TO ALL ASSOCIATE'S DEGREE COURSES

GENERAL EDUCATION COURSES

English Composition (Required course) 4

G126A English Composition 2

Humanities and Fine Arts (Select 1 course) 4

Math (Select 1 course) 4-5

Natural Sciences (Select 2 courses) 8

Social and Behavioral Sciences (Select 1 course) 4

MAJOR AND CORE COURSES

UPPER DIVISION

A332 Accounting for Business Managers 4

B316 Applied Management Principles 4

B323 Advanced Principles of Marketing 4

B351 Management of Information Systems 4

B352 International Business 4

B360 Operations Management 4

B370 Organizational Behavior Analysis 4

B371 Research and Report Writing 4

B404 Negotiation and Conflict Management 4

B415 Risk Management 4

B420 Organizational Development 4

B421 Statistics for Business 4

B439 Business Law and Ethics 4

B440 Managing a Diverse Workforce 4

B460 Strategic Management 4

B492 Contemporary Leadership Challenges 4

B498 Management Capstone 3

Total Bachelor's Degree Credits

General Education Credits 58-59

Lower Division Major and Core Credits 58

Upper Division Major and Core Credits 67

TOTAL BS DEGREE CREDITS 183-184*

SEE PAGE 37 FOR GENERAL EDUCATION COURSE SELECTIONS.

In addition to the courses listed, at designated points in their programs of study, students are required to complete with a passing grade a seminar course. Students must complete the Senior Seminar during the quarter in which they finish the Bachelor's degree requirements to graduate from a Bachelor's degree program.

** Credit totals do not include Foundation Courses. Students must either demonstrate mastery of the subject matter in Foundation Courses through a Rasmussen College entrance placement exam or by successful completion of Foundation Courses.*

Students have the opportunity to participate in an optional internship/externship project.

SCHOOL OF JUSTICE STUDIES

CRIMINAL JUSTICE AAS DEGREE • BS DEGREE

ASSOCIATE'S DEGREE

Career Opportunities**:

- Corrections Officer
- Peace Officer
- Probation Assistant
- Court Clerk
- Security Professional
- Juvenile Specialist
- Juvenile Justice Assistant
- Probation Assistant
- Probation Support Specialist
- Law Enforcement Officer
- Homeland Security Specialist

OBJECTIVE:

Graduates of this program know the history and development of the criminal justice system and its effect on society. They understand how the legal process works from law enforcement, to the courts, and through the corrections system. They can apply critical thinking to issues in criminal justice such as law enforcement, corrections, security, juvenile justice, and domestic violence. Graduates value written and interpersonal communication, critical thinking and problem solving, information and financial literacy, and diversity awareness skills and their significance in academic and workplace situations.

FOUNDATION COURSES

B080 Reading and Writing Strategies	4
B095 Combined Basic and Intermediate Algebra	4

GENERAL EDUCATION COURSES

English Composition (Required course)	4
G124 English Composition	
Communication (Required course)	4
G227 Oral Communication	
Humanities and Fine Arts (Select 2 courses)	8
Math (Select 1 course)	4-5
Natural Sciences (Required courses)	6
G156 Human Biology	
G156L Human Biology Lab	
Social and Behavioral Sciences (Required courses)	8
G142 Introduction to Sociology	
G148 General Psychology	

MAJOR AND CORE COURSES

D132 Computer Applications and Business Systems Concepts	3
E170 Introduction to Undergraduate Research	2
J100 Introduction to Criminal Justice	4
J106 Criminology: Motives for Criminal Deviance	4
J115 Introduction to Corrections	4
J120 Policing in America	4
J140 Field Communications in Criminal Justice	2
J150 Introduction to Criminal Law	4
J170 Applied Criminal Procedures	4
J200 Domestic Violence	4
J213 Juvenile Justice: Delinquency, Dependency, and Diversion	4
J246 Practical Psychology for the Criminal Justice Professional	4
J250 Drugs and Crime	4
J255 Ethics in Criminal Justice	4
J270 Critical Thinking and Evidence-Based Practices in Criminal Justice	4
J280 Contemporary Issues in Criminal Justice Capstone	4

Total Associate's Degree Credits	
General Education Credits	34-35
Major and Core Credits	59
TOTAL AAS DEGREE CREDITS	93-94*

SEE PAGE 37 FOR GENERAL EDUCATION COURSE SELECTIONS.

In addition to the courses listed, at designated points in their programs of study, students are required to complete with a passing grade a seminar course. Students must complete the Junior Seminar during the quarter in which they finish the Associate's degree requirements to graduate from an Associate's degree program.

**Additional training may be required.

In addition to meeting all other admissions requirements, applicants to this program must successfully complete and pass a criminal background check.

*Credit totals do not include Foundation Courses. Students must either demonstrate mastery of the subject matter in Foundation Courses through a Rasmussen College entrance placement exam or by successful completion of Foundation Courses.

BACHELOR'S DEGREE

Career Opportunities**:

- Detective Investigator
- Probation/Parole Officer
- Crime Victims Advocate
- Juvenile Justice Specialist
- Police Officer
- Homeland Security Agent
- Homeland Security Supervisor

OBJECTIVE:

Graduates of this program know concepts in management, human resources, marketing, and business ethics. They understand finance and accounting, and advanced management theories and techniques in a variety of fields. They can apply, analyze, synthesize, and evaluate facts and theories; locate, evaluate, and integrate appropriate primary and secondary sources; integrate their ideas with the ideas of others to create new knowledge; recognize and address complex ethical situations; communicate effectively in a variety of scenarios; and operate effectively within a continually changing environment. Graduates value communication, critical thinking and problem solving, scientific and information literacy, financial literacy, diversity awareness, and knowledge creation skills and the need to incorporate them in meaningful ways.

IN ADDITION TO ALL ASSOCIATE'S DEGREE COURSES

GENERAL EDUCATION COURSES

English Composition (Required course)	4
G126A English Composition 2	
Humanities and Fine Arts (Select 1 course)	4
Math (Select 1 course)	4-5
Natural Sciences (Select 2 courses)	8
Social and Behavioral Sciences (Select 1 course)	4

MAJOR AND CORE COURSES

UPPER DIVISION

J326 Criminal Behavior: Profiling Violent Offenders	4
J331 Constitutional Law	4
J350 Cultural Diversity and Justice	4
J352 Victims in Criminal Justice	4
J355 Realities of Crime and Justice	4
J360 Statistics in Criminal Justice	4
J365 Research Methods in Criminal Justice	4
J410 Criminal Justice Leadership and Management	4
J415 Crime Prevention	4
J490 Critical Issues in Criminal Justice	4

CHOOSE EITHER TRACK I or TRACK II

Track I (Not available for national online students)

J480 Criminal Justice Internship	9
Track II	
J453 Criminal Justice Seminar	5
J457 Senior Thesis	4

ELECTIVE CREDITS (Select 4 courses for 16 credits)

J305 Examination of Forensic Science	4
J320 Criminal Investigations	4
J325 Criminal Evidence	4
J330 Organized Criminal Syndicates	4
J340 Women and Criminal Justice	4
J345 Diversion and Rehabilitation	4
J425 Community Corrections	4
J430 Forensic Psychology	4
J435 Special Populations in Criminal Justice	4
J440 Special Offenders: Sex Offenders	4
J445 Special Offenders: Serial Killers	4

Total Bachelor's Degree Credits	
General Education Credits	58-59
Lower Division Major and Core Credits	59
Upper Division Major and Core Credits	49
Upper Division Elective Credits	16
TOTAL BS DEGREE CREDITS	182-183**

SEE PAGE 37 FOR GENERAL EDUCATION COURSE SELECTIONS.

In addition to the courses listed, at designated points in their programs of study, students are required to complete with a passing grade a seminar course. Students must complete the Senior Seminar during the quarter in which they finish the Bachelor's degree requirements to graduate from a Bachelor's degree program.

SCHOOL OF NURSING**PROFESSIONAL NURSING AAS DEGREE****Career Opportunities:**

- Hospitals
- Clinics
- Rehabilitation Centers
- Long-Term Care Facilities

OBJECTIVE:

The objective of the Professional Nursing program is to provide the knowledge, clinical skills, nursing values, meanings and experience necessary for an entry-level professional nursing position; and in turn facilitate competency in the core components of professional nursing: professional behavior, communication, assessment, clinical decision making, caring interventions, teaching and learning, collaboration and managing care. This program is designed to prepare the graduate to utilize and apply the nursing process (assessment, diagnosis, planning, intervention and evaluation) to provide care across the life span and in diverse settings within the healthcare continuum. Upon successful completion of this program, the graduate will receive an Associate of Science Degree in Nursing and will be eligible to sit for the National Council Licensure Examination for Registered Nurses (NCLEX-RN) to obtain licensure as a registered nurse.

GENERAL EDUCATION COURSES		
English Composition (Required courses)		8
G124	English Composition	
G126A	English Composition II	
Communication (Required course)		4
G227	Oral Communication	
Humanities and Fine Arts (*Required; Select 2 additional courses, one of which must be a Fine Arts course)		12
G125	Humanities*	
G145	Film Appreciation	
G147	Art Appreciation	
G224	Introduction to Critical Thinking	
G230	Introduction to Literature	
G238	Conversational Spanish	
G333	American Religious History	
Mathematics (Required course)		5
G246	Advanced Algebra	
Natural Sciences (Required courses)		15
GN200	Introduction to Microbiology	
MA241	Human Anatomy & Physiology I	
MA242	Human Anatomy & Physiology II	
Social and Behavioral Sciences (Required courses)		12
G142	Introduction to Sociology	
G148	General Psychology	
G217	Human Growth and Development	
MAJOR AND CORE COURSES		
NU140	Nursing Pharmacology	3
NU150	Fundamentals of Nursing	10
NU160	Adult Nursing I	9
NU207	Adult Nursing II	9
NU212	Adult Nursing III	8
NU221	Maternal Child Nursing	9
NU232	Nursing Role and Scope	4
Total Associate's Degree Credits		56
General Education Credits		
Major and Core Credits		52
TOTAL AAS DEGREE CREDITS		108
SEE PAGE 37 FOR GENERAL EDUCATION COURSE SELECTIONS		

In addition to the courses listed, at designated points in their programs of study students are required to complete with a passing grade a seminar course. Students must complete the Junior Seminar during the quarter in which they finish the Associate's degree requirements to graduate from an Associate's degree program.

Applicants to this program must meet program-specific admissions requirements, in addition to all general Rasmussen College admissions requirements. Please see the application procedures for this program under Academic Information and College Policies.

In addition to meeting all other admission requirements, applicants to this program must successfully complete and pass a criminal background check.

To graduate in this program, students must complete all required GN, MA, and NU coursework with a grade of C or better, achieve all required skill competencies, and satisfactorily complete all required clinical learning experience.

This program is only offered at the Rockford and Romeville/Joliet campuses.

COURSE DESCRIPTIONS
A332 Accounting for Business Managers (pg. 38)

Add the following course description:

**A332 Accounting for Business Managers
40 hours, 4 credits**

This course provides a review of accounting objectives and their relation to business, as well as a survey of the theory and application of managerial accounting principles. Topics include cost behaviors, production costing methods, data processing, economic analysis, budgeting, and management and financial control.

Prerequisite: none

B095 Combined Basis and Intermediate Algebra (pg. 39)

Prerequisite is "Placement determined by Rasmussen College entrance placement exam score."

B316 Applied Management Principles (pg. 40)

Add the following course description:

**B316 Applied Management Principles
40 hours, 4 credits**

This course will review foundational management skills and insights derived from the study of management practices. Through theory, self analysis, and analysis of others, this course provides students with the knowledge, skills, and attitudes needed to become an effective manager. Specific topics covered include managing stress; solving problems; coaching; influencing and motivating others; team-building; and leading change.

Prerequisite: none

B439 Business Law and Ethics (pg. 40) Add the following course description:

**B439 Business Law and Ethics
40 hours, 4 credits**

This course reviews fundamental principles of law applicable to business transactions, and provides overview of the current moral and ethical issues that arise in the world of business. Students will examine the law, legal system, and ethics and how they apply to the business world and business transactions. Public and private law are addressed. Critical thinking and ethical analysis are key areas of focus throughout the course.

Prerequisite: none

G123 Principles of Economics (pg. 42) Add the following course description:

**G123 Principles of Economics
40 hours, 4 credits**

This course offers a broad overview of economic theory, history, and development. Philosophies, policies, and terms of market economies will be explored. This course includes microeconomics and macroeconomic concepts.

Prerequisite: none

G217 Human Growth and Development (pg. 43) Add the following course description:

**G217 Human Growth and Development
40 hours, 4 credits**

This course consists of the study of the development of the individual throughout the life cycle, including child, adolescent and adult patterns of behavior with attention to physical, intellectual, cognitive, personality, and social development.

Prerequisites: none

GN200 Introduction to Microbiology (pg. 44) Add the following course description:

**GN200 Introduction to Microbiology
70 hours, 5 credits**

This course provides an introduction to microbiology that emphasizes effects of microorganisms on human systems. Topics include microbial cell structure, function and metabolism; requirements for and control of growth; genetics, mutations, and biotechnology; a survey of bacteria, viruses, algae, fungi, protozoa and helminthes; interactions with and impact of microbes on humans, including mechanisms of pathogenicity.

Prerequisites: none

J140 Field Communications in Criminal Justice (pg. 45)

Add the following course description:

**J140 Field Communications in Criminal Justice
20 hours, 2 credits**

This course emphasizes the skills of both oral and written communication with emphasis on writing formats used by justice professionals. Students will acquire the skills necessary to effectively communicate within diverse communities.

Prerequisite: Introduction to Criminal Justice

J150 Introduction to Criminal Law (pg. 45) Add the following course description:

**J150 Introduction to Criminal Law
40 hours, 4 credits**

In this course, students are introduced to the Federal and State court systems. This course examines substantive criminal, definitions of crime, and principles of criminal responsibility. The course will use case studies for application of general principles to the law. Statutory defenses, mitigating factors, and circumstances which may excuse criminal responsibility and common law principles are examined.

Prerequisite: Introduction to Criminal Justice

J170 Applied Criminal Procedures (pg. 45) Add the following course description:

J170 Applied Criminal Procedures
40 hours, 4 credits

This course provides an examination of procedural requirements for the judicial processing of criminal offenders. The concepts of evidence sufficiency, standards of proof, and due process are explored. Students will examine the Bill of Rights and its applicability to the criminal justice process.

Prerequisite: Introduction to Criminal Law

J246 Practical Psychology for the Criminal Justice Professional (pg. 46) Add the following course description:
J246 Practical Psychology for the Criminal Justice Professional

40 hours, 4 credits

Students will examine how principles of psychology relate to the field of criminal justice. They will explore fundamental concepts from a criminal justice perspective, focusing on the real-world effects these principles produce on criminal justice professionals, their families, and the citizens they serve. Students will apply ideas from psychology to create effective victim and witness interviewing strategies, offender behavior-modification approaches, and coping methods. They will review the immediate and long-term physiological and psychological effects of stress, trauma, and occupational experiences unique to the profession.

Prerequisites: General Psychology; Introduction to Criminal Justice

J270 Critical Thinking and Evidence-Based Practices in Criminal Justice (pg. 46) Add the following course description:

J270 Critical Thinking and Evidence-Based Practices in Criminal Justice
40 hours, 4 credits

This course is designed to focus on a wide variety of problem solving skills. These include scenario based problem solving and evidence based practices. The inter-related skills necessary for effective problem solving in a criminal justice context are emphasized. The development of evidence based practices will be explored and the incorporation of such practices in the field of criminal justice will be analyzed.

Prerequisites: Policing in America; Criminal Procedures; and Introduction to Corrections

MA110 Clinical Skills I (pg. 48)

Delete prerequisite in its entirety and replace with the following:

Prerequisites: Introduction to Medical Assisting; Medical Terminology
Pre- or Co-requisite: Structure and Function of the Human Body

MA145 Clinical Skills II (pg. 48)

Delete prerequisites and co-requisites in their entirety and replace with the following:

Prerequisites: Laboratory Skills for Medical Assisting; Pathophysiology

MA225 Laboratory Skills for Medical Assisting (pg. 48)

Delete prerequisites and co-requisites in their entirety and replace with the following:

Prerequisite: Clinical Skills I

N440 Web Design Project (pg. 52) Change prerequisite to Advanced HTML Coding with CSS.

NU140 Nursing Pharmacology (pg. 53) Add the following course description:

NU140 Nursing Pharmacology
30 hours, 3 credits

This course is designed to develop the student's knowledge of the basic pharmacologic concepts and principles of medications and their use by nurses' as therapeutic agents for clients of all ages. Mechanism of drug actions, pharmacokinetics, and adverse reactions are discussed. Students will learn major drug classifications, selected prototypes, along with nursing considerations and medication management. Legal and ethical responsibilities are also addressed. Integration of problem solving skills and mathematical calculations related to safe medication administration is a critical part of the course.

Prerequisites: Admission to the Nursing Program; English Composition; English Composition 2; Advanced Algebra; Anatomy & Physiology I; Introduction to Sociology; General Psychology; Human Growth and Development

NU150 Fundamentals of Nursing (pg. 53) Add the following course description:

NU150 Fundamentals of Nursing
180 hours, 10 credits

This course provides the foundation for the nursing program. Emphasis on Rasmussen's Mission and Philosophy, Core values, and curricular framework is included. Students are introduced to the history and professional standards of nursing practice and the nursing process. Emphasis is on core concepts in nursing such as: nutrition, oxygenation, communication, caring, critical thinking, teaching and learning, as well as legal and ethical

principles. Pain, infection control, health assessment, diversity, safety, and life span considerations are also discussed.

Prerequisites: Nursing Pharmacology

NU160 Adult Nursing I (pg. 53) Add the following course description:

NU160 Adult Nursing I
160 hours, 9 credits

In this course, students will be introduced to the physiologic response of the human body to diseases affecting various body systems. Pathophysiology mechanisms of specific diseases are covered with emphasis on client assessment and the development of an individualized plan of care to manage the manifestations of the disease. Special emphasis is placed on cultural responses and differences if they exist. This course also includes a section introducing mental health nursing, mental health diseases and the pathophysiology mechanisms of specific diseases according to the DSM-IV. Integration of client-patient relationships, therapeutic communication, and current treatment as well as pharmacology interventions to manage mental health disorders is also included.

Prerequisites: Fundamentals of Nursing

NU207 Adult Nursing II (pg. 53) Add the following course description:

NU207 Adult Nursing II
170 hours, 9 credits

This course is designed to address pathophysiology mechanisms of specific, more complex medical- surgical diseases. Emphasis is on client assessment and the development of an individualized plan of care to manage the manifestations of the diseases. Special emphasis is placed on cultural responses and differences if they exist. Pharmacologic principles are discussed as it relates to the management of specific diseases. This course also includes a section introducing mental health nursing, mental health diseases and the pathophysiology mechanisms of specific diseases according to the DSM-IV. Integration of nurse-client relationships, therapeutic communication, and current treatment as well as pharmacology interventions to manage mental health disorders is also included.

Prerequisites: Adult Nursing I

NU212 Adult Nursing III (pg. 53) Add the following course description:

NU212 Adult Nursing III
140 hours, 8 credits

In this course, students will learn to apply the holistic nursing process in the care of diverse, multicultural patients who have complex medical conditions. The course includes the recognition of appropriate pharmacologic

management of symptoms, with a focus on palliative and end of life care. Professional nursing practice is emphasized as students enhance critical thinking skills and practice clinical decision making which include the principles of delegation, prioritization, and management. Prerequisites: Adult Nursing II and Maternal Child Nursing

NU221 Maternal Child Nursing (pg. 53) Add the following course description:

NU221 Maternal Child Nursing
160 hours, 9 credits

This course is designed to introduce the student to the nurses' role in providing care to the childbearing family population. Emphasis is placed on the development of knowledge and skills related to the child bearing family, labor and delivery, and the pediatric population. Students will formulate a plan of care to address the childbearing family population. Students will learn to apply the nursing process in the care of diverse and multicultural women, newborns, children, and their families. Emphasis is placed on the integration of theory from nursing and related fields including: genetics, growth and development, standards of clinical practice, evidence based care, communication, family systems, pharmacologic use, and critical thinking in planning and providing care.

Prerequisites: Adult Nursing II

NU232 Nursing Role and Scope (pg. 53) Add the following course description:

NU232 Nursing Role and Scope
40 hours, 4 credits

This course is designed to assist the graduating student in the transition to the role of the registered nurse. Client care management and delegation concepts are stressed. The legal, ethical and professional responsibilities of the registered nurse are also emphasized. Students will be required to successfully complete an exit exam and demonstrate readiness to sit for the NCLEX-RN exam.

Prerequisites: Adult Nursing II

Co-requisite: Adult Nursing III

ACADEMIC INFORMATION AND COLLEGE POLICIES

College Acceptance or Rejection of Application for Admission (pg. 59)

Delete the fifth bullet point in its entirety and replace with the following:

- Rasmussen College Experience Course Successful Completion. All prospective students, except as noted below, of Rasmussen College must successfully complete the College Experience Course with a cumulative score of 80% or higher in order to continue the enrollment process. Students who do not successfully pass the College Experience Course with a score of 80% or higher on the first attempt will be allowed one additional opportunity to re-take the course three months after the start of the first attempt. The following students are exempt from the College Experience Course requirement: graduates of Rasmussen College within the last two years; Early Honors program and Individual Progress students and re-entry students who have already successfully completed the College Experience Course. Early Honors program and Individual Progress students will be required to successfully complete the Online College Readiness Course.

Applying for Admission into the School of Nursing (pg. 61)

Delete this section in its entirety and replace with the following:

Applying For Admission into the School of Nursing

Applicants pursuing admittance into a Practical Nursing, Mobility Nursing or Professional Nursing Program must complete the following steps in order to be deemed eligible for admission:

1. Applicants must achieve a score on the College entrance placement examination acceptable for admission into the College at a level that does not require remedial coursework. Alternatively the applicant must provide a college transcript indicating a grade of C or higher in college-level English and/or Mathematics. Former or current students who have either achieved Entrance Placement score above that requiring a Foundation course or have provided a college transcript indicating a grade of C or higher in college-level English and Mathematics are not required to repeat the Entrance Placement test.

Once applicants have met the Entrance Placement requirements above, the School of Nursing Entrance Exam may be scheduled.

2. School of Nursing Entrance Exam: Applicants who have successfully completed College entrance placement requirements will be given access by admissions to the online registration process for the School of Nursing Entrance Exam. Here the applicant may register and pay associated fees for the study materials and exam. Based on exam scores, applicants may apply for a nursing program of study for which they qualify. Applicants not meeting the exam score requirement determined by Rasmussen College at its sole discretion upon first attempt may register for one additional attempt. Applicants not successful after the second attempt must wait 12 months before reapplying to the School of Nursing. Applicants who have previously taken the entrance exam within the past twelve months for admission to another institution may, at their own expense, have the results transferred to Rasmussen College. Transferred scores will be verified by the Dean of Nursing and will count as one of the two attempts allowed in a 12 month period. Any nursing entrance exam results dated more than 12 months prior to application to Rasmussen College will not be considered.
 - TEAS Score for admissions eligibility for Associate Degree Nursing (ADN) program: 60% or higher composite score

3. Complete Application Requirements: Applicants successful in completing the College entrance placement exam requirements and the School of Nursing Entrance Exam must complete the following prior to being deemed eligible for consideration for admission:
 - Rasmussen College Application
 - Health Physical and proof of vaccinations
 - The student will be required to have current Basic Life Saving & Cardio Pulmonary Resuscitation Certification with Defibrillator (BLS - CPR with Defibrillator). The certificate must have been issued by either the American Heart Association Healthcare Professionals or American Red Cross Professional Rescuers.
 - Criminal Background Screening
 - Any additional program specific requirements as specified at the time of enrollment.

Applicants with prior college credits will receive a transcript evaluation during the admissions process.

Applicants will receive a letter from the College in the mail confirming acceptance once all admissions requirements have been met, including attendance at programmatic orientation. Accepted applicants must attend the Rasmussen College General Orientation and the School of Nursing Orientation. Failure to attend both orientation sessions will result in dismissal from the program. Former nursing students in good standing with the School of Nursing who have not been enrolled for more than 12 months must successfully repeat the School of Nursing Entrance Exam or ATI Exam to be deemed eligible for reenrollment into the nursing program through a consultation with the Dean of Nursing.

Entrance Requirements for Software Application Development and Computer Science Programs (pg. 61)

Delete the section titled “Entrance Requirements for Software Application Development Associate’s and Computer Science Bachelor’s Programs” in its entirety and replace with the following:

Entrance Requirements for Software Application Development Certificate and Associate’s, Computer Science Bachelor’s, and Game and Simulation Programming Bachelor’s Programs

Minimum scores of 22 on the Math portion and 25 on the Writing portion of the STEP test are required for entry into these programs. Alternatively, the applicant must provide a college transcript indicating a grade of C or higher in college-level English and/or college-level algebra courses completed at regionally or nationally accredited institutions of higher learning as recognized by the Department of Education and the Council on Higher Education Accreditation (CHEA). Please speak with a Program Manager for details.

Scholarship and Grant Programs (pg. 62)

Delete the sections, ‘10% Military Discount’ and ‘Restrictions’ in their entirety and replace with the following:

Military Discount

All current and retired military personnel, as well as veterans, enrolling in a Degree, Diploma, or Certificate program may be eligible for a tuition discount.

In addition, the College will extend the discount to the spouse and dependents, age 18-21, of any service member on active duty as outlined above.

Restrictions

Students are eligible for only one of the following scholarship and grant programs at a time:

- Early Honors Program
- Military Discount
- Corporate Discount
- Community Business Success Grant
- AcceleratED Partner Success Grant
- Achieve Scholarship

Scholarship and Grant Programs (pg. 62)

Add the following above ‘Early Honors Program’:

Achieve Scholarship

New prospective students enrolling at Rasmussen College for the October 7, 2013 academic start and taking 12 or more credits per quarter may be eligible for the Achieve Scholarship. The Achieve Scholarship awards recipients up to \$8,000 (U.S.) in quarterly increments (of \$500 per quarter) while attending Rasmussen College. Students in the Nursing Programs (Practical Nursing and Professional Nursing) and AcceleratED programs are not eligible for the scholarship. For a complete list of terms and conditions, visit www.rasmussen.edu/achieve or talk to a program manager.

Seminar Course Grading (pg. 63)

Insert the following immediately after the “Foundation Course Grading” section:

Seminar Course Grading

1. The E185, E270, E320, and E410 seminar courses are satisfactory/unsatisfactory (SX/UX) courses.
2. Students are to complete and submit the components of their Graduate Achievement Portfolio (GAP), a general education skills assessment, as assigned in the appropriate seminar courses designated for each program.
3. If a student does not successfully submit an assigned GAP general education assessment piece in the appropriate seminar course, then he or she will be unable to earn enough points to pass that seminar course.

E185, E270, E320, and E410 Seminars
SX 73% or more UX Below 73%

Health Sciences Programs Grade Scale (pg. 63)

Insert the following immediately beneath the section titled “Point Scale Alphabetical Grading System”:

Health Sciences Programs Grade Scale

The following grade scale applies to all BMS, CVT, EK, HI, HIM, HSA, HSC, M, MA, MEA, ML, MLT, MTS, OST, PB, PC, PT, PTN, and ST coursework in School of Health Sciences programs.

Letter Grade	Percentage Range
A	100 to 93 %
A-	92 to 90%
B+	89 to 87%
B	86 to 83%
B-	82 to 80%
C+	79 to 77%
C	76 to 73%
F	Below 73%

Repeating Courses Policy (pg. 63)

Delete this section in its entirety and replace with the following:

Repeating Courses Policy

Students who are meeting Satisfactory Academic Progress may re-take courses up to three times, but only at regular tuition rates. Students repeating a course for a second time may count the credits for that course in a financial aid award calculation only if the original grade earned is an "F/FA." If a student elects to repeat a course for which a grade above "F/FA" was earned, the credits are included in the financial aid award calculation only if the program requires a higher grade to be considered "passing" than what the student has previously earned. In this case if the student fails the previously passed course all future eligibility to receive financial aid for that course is discontinued.. The credits for all repeated courses, along with the credits from prior attempts, will be included in credits attempted for the purposes of determining Satisfactory Academic Progress. The highest grade earned from a repeated course will be used in the calculation of the student's cumulative GPA. The student's GPA will be recalculated to reflect the highest letter grade. If more than one attempt results in the same letter grade, only the most recent one will be used in the calculation of GPA.

Students who fail a required course three times and have a cumulative grade point average of 2.0 or greater may be able to switch to another program that does not include the course as a required part of the program curriculum without going through the program appeal process. Students who fail a course three times, and who cannot switch to another program as determined by the program change appeal process, will be terminated from the College. Those students cannot return to the College until they successfully complete an equivalent to the course elsewhere by earning a grade of C or higher and transferring it back in to Rasmussen College, in accordance with the transfer of credit requirements. In the case of credit transfer, an "F/FA" grade will remain for purposes of GPA

calculation. However, all of the course credits both failed and transferred, count in the student's Cumulative Completion Rate (CCR).

Foundation courses may only be repeated one time. Students who fail a Foundation course a second time will be terminated from the College. All attempts of repeated courses, including the grades, remain on academic records and transcripts even though they may not be included in the GPA calculation. Students should be aware that graduate schools and other institutions to which they might wish to transfer may not accept repeats and may include all grades in calculating GPA for admission.

Nursing Repeating Courses Policy

The School of Nursing allows students to fail one Nursing course within the core Nursing curriculum (NU, NUR, PN, PRN, HUN coursework). However, a second failure, whether it be the same Nursing course or any other Nursing course, will result in removal from the Nursing program.

Late Assignment Submission Policy (pg. 64)

Delete this policy in its entirety and replace it with the following:

Late Assignment Submission Policy

Students may submit assigned work up to seven (7) days after the stated deadline. A 10% grade penalty is assessed for work up to twenty-four hours late; an additional 10% penalty is assessed for each additional day the work is late. In some cases (such as late discussion postings) students may be asked to complete an alternate assignment for equivalent point value, minus any applicable penalty. Online discussions conclude at the end of the current week/module. Discussion posts made after the end of the current week/module will not be accepted. Instructors may waive the late penalty or timeframe in the case of extenuating circumstances as determined by the faculty. In some cases, certain activities, such as labs and exams, must be completed at the designated time and therefore cannot be made up. The instructor should apprise students beforehand of any such activities. In no circumstances may students submit work after the last day of the academic term unless an incomplete grade has been requested and granted beforehand.

Incomplete Grade Policy (pg. 64)

Delete this policy in its entirety and replace it with the following:

Incomplete Grade Policy

An 'I/IN' indicates an incomplete grade, and is a temporary grade for a course which a student is unable to complete due to extenuating circumstances. The student must request an incomplete from the instructor prior to the last day of the term. An incomplete may be granted to a student at the end of a quarter at the discretion of the instructor under the following conditions:

1. An incomplete form is completed by the instructor which identifies:
 - a. The work to be completed;
 - b. Qualifications for acceptable work;
 - c. The deadline for completing the work (within two weeks of the end of the term);
 - d. The grade to be entered should the student not complete the work by the deadline (the calculated grade).
 - e. Instructors will have one week for grading, recalculation of grades and processing of all documents required.
2. Incomplete records will be maintained in the student's file.
3. The student's Dean must be informed of all incompletes granted by instructor. Incompletes will be granted rarely and instructors will take the following into consideration when granting an incomplete:
 - a. The work to be completed must be regularly assigned work, identified in the course syllabus.
 - b. The student can reasonably be expected to complete the work by the deadline.
 - c. The student's grade will be substantially improved.
 - d. The student has demonstrated a commitment to completing work in a timely fashion.
 - e. Granting the incomplete is truly in the best interest of the student.
 - f. By completing the work, one of the following will apply:
 - i. The student will learn higher level thinking skills or gain substantially greater command of the subject matter.

4. Allowing the student extra time compensates for events or conditions not within the student's control (i.e., illness, emergencies, etc.).

5. Incompletes may not be granted only for the sake of improved cumulative grade point average, nor will they be granted to allow students to make up "extra credit" work.

6. Credits for all incomplete courses will be counted as credits attempted but not earned in the quarter of enrollment. Incomplete grades must be completed within two weeks of the last day of the term. An incomplete grade not completed by the deadline will be changed to the calculated alternate grade designated by the instructor on the incomplete form and will be included in the cumulative grade point average. The final grade awarded for the course is included in the calculation of the cumulative grade point average.

School of Nursing Incomplete Grade Policy and Policy for Change of Grade (pg. 64)

Add the following new section immediately following the section titled "Policy for Change of Grade":

School of Nursing Incomplete Grade Policy and Policy for Change of Grade

The Incomplete Grade Policy and Policy for Change of Grade, above, apply to students in the School of Nursing, with the following exceptions:

Students taking the Nursing Role and Scope or Leadership in Nursing course who do not earn a score of 90% or higher on the ATI Comprehensive Predictor Exam on either their first, second, or third attempt, will receive an incomplete grade for the course and be scheduled for remediation through the campus and ATI services during the subsequent quarter. Upon completion of remediation, the student will retake the ATI Comprehensive Predictor Exam. Students who achieve a score of 90% or higher will receive a grade change. Students who score below 90% on the ATI Comprehensive Predictor Exam will fail the course and be scheduled to repeat Nursing Role and Scope or Leadership in Nursing (as applicable) in the following academic quarter.

This policy applies to the following courses:
 NUR 2820 Nursing Role & Scope (FL)
 NU232 Nursing Role & Scope (IL)
 NU290 Leadership in Nursing (WI)
 NU295 Leadership in Nursing (MN)

Rasmussen College Standards of Satisfactory Academic Progress (SAP) (pg. 65)

Delete the second paragraph in its entirety and replace with the following:

Cumulative grade point averages and successful completion of credits attempted are monitored quarterly, and students not meeting the standards are notified. Students who do not meet the standard will be expected to participate in Project Rally, which includes online learning tools and consultations with a member of the College team. The student is expected to complete the online learning tool in Project Rally by the first Friday of the quarter. Failure to complete this tool may result in an administrative withdrawal from the College.

Academic Overload Policy (pg. 65)

Delete this section in its entirety and replace with the following:

Academic Overload Policy

An academic or credit overload occurs when a student registers for more than 20 credits per quarter. Students wishing to schedule an overload must obtain the signature of the Student Advisor as well as the approval and signature of the Academic Dean of the campus in which they are enrolled. In order to apply for an overload, the student must have completed a minimum of 32 credits at Rasmussen College. The student must also be meeting the Rasmussen College Standards of Satisfactory Academic Progress (SAP) and have a cumulative grade point average at least 2.75 to apply for an overload. Students with a cumulative grade point average of 2.75 or above will be eligible to take up to 24 total credits in the approved quarter. The student must apply for approval no later than two weeks prior to the start date of the session in which the overload is desired. The Academic Overload Approval Form is available through a Student Advisor.

Online Courses (pg. 65)

Delete this section in its entirety and replace with the following:

Online Courses

Students may be required to take online courses in order to complete a degree. All new students

will complete an orientation program prior to beginning classes. Online course activities and assignments at Rasmussen College are conducted via chat, email, message boards, and interactive websites.

Tuition and fees for online courses are assessed at the same rate as for residential courses unless otherwise indicated. Online instructors receive training and support while operating in the online environment. A list of computer hardware and software requirements for online courses is provided to students upon enrollment. Textbooks and other resources required for online courses are available at the Rasmussen College bookstore.

General Transfer Credit Policy (pg. 66)

Delete the 8th bullet point and replace with the following:

- Students in the Medical Assisting, Medical Laboratory Technician, and Surgical Technologist programs must complete at least 50% of their program requirements at Rasmussen College, and no more than 50% may be completed via transfer credits, course waivers, credit by examination, or other means, with the exception of “block transfer” candidates for the Surgical Technologist and Medical Assisting Associate’s degree programs.

Students in the Professional Nursing Associate’s degree program must complete at least 45% of their program requirements at Rasmussen College, and no more than 55% may be completed via transfer credits, course waivers, credit by examination, or other means.

Course by Course Transfer (7th bullet point) (pg. 66)

Delete the 7th bullet in its entirety and replace with the following:

- Associate Nursing Program will not accept any core course transfers (prefixes NUR/PRN in Florida; prefixes PN/NU/NUR in Illinois, Minnesota and Wisconsin).

Medical Assisting Associate Degree Completer Block Transfer Policy (pg. 67)

Delete this section in its entirety and replace it with the following:

Medical Assisting Associate’s Degree Completer Block Transfer Policy

A block transfer of 51 core credits may be allowed into the Medical Assistant AAS program if one of the following criteria is met:

1. Graduated from a CAAHEP or ABHES accredited MA diploma or certificate program within the past 3 years and holds a current CMA (AAMA)/ RMA (AMT) certification; or
2. Graduated over 3 years ago from a CAAHEP or ABHES accredited MA diploma or certificate program, but has worked as an MA within for the past 3 years and holds a current CMA (AAMA)/RMA (AMT) certification.

Students may seek a course-by-course transfer credits or course waiver for MA250/MEA 2290 (Radiography Skills) only if they have a limited scope x-ray operators certificate. Students will need to complete 32 general education credits and E242 (Career Development), unless transferred in.

When applying this policy, the transfer maximum is 67%.

Rasmussen College Medical Assisting Diploma graduates will receive actual credits earned in their program up to a maximum. The maximum equals the credit value of the current diploma program.

Block Transfer for Health Sciences Associate's Degree (pg. 67)

Insert the following new policy immediately following the Medical Assisting Associate Degree Completer Block Transfer Policy:

Block Transfer for Health Sciences Associate's Degree

For students who have completed a healthcare certificate or diploma and enroll into the Health Sciences AS program a total block transfer of 19 major core credits may be posted.

For students who have completed a Diploma or Associates degree in Medical Assisting and enroll in the Health Sciences AS program Phlebotomy Track a total block transfer of 25 major core credits may be posted.

For students that have completed a Diploma or Associates degree in Medical Assisting and enroll into the Health Sciences AS program EKG Technician Track a total block transfer of 26 major core credits may be posted.

Previously completed coursework will be considered for transfer on a course-by-course basis. Students must complete 33% of their program at Rasmussen

College, and no more than 67% may be completed via transfer credits, course waivers, credit by examination or other means. A five year transfer limit for School of Health Sciences core courses, including the block transfer applies to this program.

College Equivalency Credit (pg. 67)

Delete the second bullet point in its entirety and replace with the following:

- College-Level Examination Program (CLEP) examinations administered by The College Board. A score of 50 or higher is required for computer-based testing since 2/15/2003. For paper-based exams taken prior to 2/15/2003, the CLEP ACE recommended score will be used.

RN to Bachelor of Science Nursing (RN to BSN) Transfer Policy (pg. 67)

Delete the last bullet point in its entirety and replace with the following:

- The total percentage of credits that may be transferred into the program is 75%.

Foundations of Child Development; Early Childhood Curriculum and Instruction; and Health, Safety, and Nutrition/CDA Application Waivers (pg. 67)

Delete the statement in its entirety and replace with the following:

Foundations of Child Development; Early Childhood Curriculum and Instruction; and Health, Safety, and Nutrition/CDA Application Waivers

- Students who have a current and valid CDA Credential, awarded by the Council for Professional Recognition, and are enrolled in the Early Childhood Education Associate's degree, Early Childhood Education Diploma, or Early Childhood Education Certificate, may request a waiver from Foundations of Child Development; Early Childhood Education Curriculum and Instruction; and Health, Safety, and Nutrition/CDA Application.
- The student's credential will be reviewed, and if the criteria are met, Rasmussen College will waive the course requirements and the grades will be posted on the student transcript as a Course Waiver (CW).

School of Design Waivers (pg. 67)

Insert the following new section immediately following the "School of Technology Waivers" section:

School of Design Waivers

- Course waivers will be considered for students who have select professional certifications from Adobe (Certified

Associate or Certified Expert) and Autodesk.

- Course waivers will be considered for specific courses within the School of Design related to the certification.
- Certifications must have been earned within the last three years.
- The student's credential will be reviewed, and if the criteria are met, the course requirements will be waived and the grades will be posted on the student's transcript as a Course Waiver (CW).

Minimum Technical Requirements (pg. 68)

Delete this section in its entirety and replace with the following:

Minimum Technical Requirements

In order to be successful in online courses, you must use a computer system that meets or exceeds the minimum technical requirements specified in the course. If you do not meet those requirements, you may need to attend a campus to complete some assignments. Technical requirements necessary for online courses to run properly are located on the following website: http://content.learntoday.info/course_files/techinfo/techinfo_ols.html

Some courses require the use of software that is not Mac compatible. If you use a Mac, you may need to attend a campus, use a PC, or run the software in Windows emulation mode in order to complete some required course activities and assignments.

Drug Abuse Policy and Drug-Free School and Workplace policies (pg. 70) – delete and replace with the following:

Drug-Free School and Workplace

In accordance with the Drug-Free Schools and Communities Act (34 CFR Part 85), Rasmussen College campuses are hereby declared a drug-free college and workplace. For more information visit The U. S. Department of Education's Higher Education Center for Alcohol and Other Drug Prevention website at www.edc.org/.

Students are prohibited from the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance or alcohol anywhere on property belonging to the College including but not limited to grounds, parking areas, or anywhere within the building(s); or while participating in College-related activities including but not limited to clinical, externship, or practicum experiences. Students who violate this policy will be subject to

disciplinary action up to and including expulsion or termination of enrollment.

As a condition of enrollment, students must abide by the terms of this policy or the College will take one or more of the following actions within 30 days with respect to any student who violates this policy by:

1. Reporting the violation to law enforcement officials.
2. Taking appropriate disciplinary action against such student, up to and including expulsion or termination of enrollment.
3. Requiring such student to participate in a substance abuse rehabilitation program approved for such purposes by a federal, state, local health, law enforcement, or other appropriate agency.

In compliance with the law, the College will make a good faith effort to maintain a drug-free College through implementation of the preceding policy and will establish and maintain a drug-free and alcohol awareness program. Upon enrollment and on an annual basis, students will receive a copy of the Rasmussen College Drug-Free Schools and Workplace policy, list of applicable sanctions under federal, state, or local laws, description of health risks, list of drug and alcohol programs that are available, and list of imposed disciplinary sanctions for students.

The Federal Government has taken a number of legal steps to curb drug abuse and distribution. These anti-drug laws affect several areas of our lives. For instance, the Department of Housing and Urban Development, which provides public housing funds, has the authority to evict residents found to be involved in drug related crimes on or near the public housing premises. Businesses with federal contracts are subject to a loss of those contracts if they do not promote a drug-free environment. In our particular situation, students involved with drugs could lose their eligibility for financial aid. Further, they could also be denied other federal benefits, disability, retirement, health, welfare, and Social Security. Finally, a record of a felony or conviction in a drug-related crime may prevent a person from entering certain career fields.

Drugs and alcohol are highly addictive and injurious to the person and can cause harmful effects to virtually every aspect of a person's life, *i.e.*, relationships, family, job, school, physical, and emotional health. People who use drugs and alcohol may lose their sense of responsibility, become restless, irritable, paranoid, depressed, inattentive, anxious, or experience sexual indifference, loss of physical coordination and appetite, go into a coma, experience convulsions, or even death.

Persons who use drugs and alcohol face not only health risks, but their ability to function in their personal and professional lives can be impaired as well. Some examples of this are a hangover, or a feeling of being "burnt out",

being preoccupied with plans for the next drink, or “high” or slowed reflexes that can be especially dangerous while driving.

There are danger signals that could indicate when someone is in trouble with drugs or alcohol:

- inability to get along with family or friends
- uncharacteristic temper flare-ups
- increased “secret” type behavior
- abrupt changes in mood or attitude
- resistance to discipline at home or school
- getting into a “slump” at work or school
- increased borrowing of money
- a complete set of new friends

We recommend that any person observing any of the above changes in any student of Rasmussen College immediately notify the Academic Dean or Campus Director.

Drug Abuse Policy

Rasmussen College is committed to providing a safe, drug-free environment for its students and employees, based on our concern for the safety, health and welfare of our students and their families, as well as our employees and the community. The organization also wishes to protect its business from unnecessary financial loss due to drug or other intoxicant use among its students and employees.

Consistent with this commitment, Rasmussen College strictly prohibits:

1. The presence of students or employees on campus or off campus at activities sponsored by the College, while under the influence of intoxicants, drugs or any other controlled substances.
2. The use, manufacturing, furnishing, possession, transfer, or trafficking of intoxicants, illegal drugs, or controlled substances in any amount, in any manner, or at any time on Rasmussen College campuses or off campus at activities sponsored and controlled by the College.

Rasmussen College has the right to:

1. Discipline students, including dismissal, for felony convictions regarding illegal use, possession or trafficking of drugs.
2. Take disciplinary action against students who violate this policy. Students may also be suspended pending outcome of an investigation regarding compliance with this policy.

Accreditation (pg. 75)

The Medical Assisting Diploma program at the Green Bay, Lake Elmo/Woodbury, and Moorhead campuses is accredited by the Commission on Accreditation of Allied Health Education Programs (caahep.org) upon

the recommendation of the Medical Assisting Education Review Board (MAERB).

- Commission on Accreditation of Allied Health Education Programs
1361 Park Street
Clearwater, FL 33756
727-210-2350

The Medical Assisting Diploma and AAS Degree programs at the Aurora/Naperville, Mokena/Tinley Park, Rockford, and Romeoville/Joliet campuses in Illinois; the Fort Myers, Ocala and New Port Richey/West Pasco campuses in Florida; the Appleton and Wausau campuses in Wisconsin; and the Blaine, Bloomington, Brooklyn Park/Maple Grove, Eagan, Mankato, and St. Cloud campuses in Minnesota are accredited by the Accrediting Bureau of Health Education Schools (ABHES).

- Accrediting Bureau of Health Education Schools
7777 Leesburg Pike, Suite 314
North Falls Church, VA 22043
703-917-9503

Illinois Tuition Table (pg. 73) Delete the tuition table in its entirety and replace with the following:

Pricing will be effective for new students as of February 2013	Tuition Rates Part-Time	Tuition Rates Full-Time
School of Business School of Design School of Health Sciences School of Justice Studies School of Technology	\$350 per credit for Foundation courses and all 100-200 level courses \$310 per credit for all 300-400 level courses	\$299 per credit for Foundation courses and all 100-200 level courses \$299 per credit for all 300-400 level courses
School of Education: Early Childhood Education	\$310 per credit	\$299 per credit
School of Health Sciences Medical Assisting	\$310 per credit	\$299 per credit
School of Nursing: Professional Nursing	\$395 per credit	\$395 per credit

- Full time students are defined as taking 12 or more credits per quarter. Students taking less than 12 credits are part time students. Students taking 8 or more credits during the Mid Quarter term are considered full time.
- Currently enrolled students will maintain their current tuition rate and will be eligible for the full time rates October 2013.
- There is a required course materials fee of \$150 per course. Course numbers ending with “L” or “LL” will not be charged a course materials fee.
- FAST TRACK: Students taking sixteen (16) or more credits shall only be charged for sixteen (16) credits and will be assessed an additional course materials fee of \$150 for every course over four courses.
- Tuition rate is locked in for continuously enrolled students. A change in the number of credits taken during enrollment in any quarter may lead to different prices if a student moves from part-time to full-time or vice versa.
- Individual Progress students will be charged at the School of Business rate, plus the cost of books and other fees.
- Students not enrolled in an eligible program who elect to take courses without earning college credit are charged \$275 per credit hour, plus the cost of books and other fees. This non-credit option is NOT available for courses beginning with a “CC” “N” “NM” “NU” “NUR” “PN” “PT” “ST” “ML” and “W”. Students who elect to complete courses on a non-credit basis are not guaranteed full technology access; however, every effort will be made to provide technology resources. Transcripts denote a “ZP” upon completion of the course. Students may choose to convert the “ZP” to a letter grade and earn credit for an additional cost of \$75 per credit hour.

For information on our graduation rates, median graduate debt levels, and other student investment disclosure information, visit Rasmussen.edu/SID.